



Small Business Opportunity Program
 Subcontractor / Supplier Utilization Commitment
FORM 3 - AMENDMENT

SBOP Form 3-A
 (page 1 of 1)

In order to submit additional SBE commitments, SBOP Form 3 MUST have been submitted with your Proposal with 75.00% or more of the Established SBE Goal documented for this project

Additional SBE Commitments after Proposal Opening

§Per Part C, Section 3.5 of the SBO Policy (v.2009), *if a Proposer achieves 75.00% or more of the SBE Goal (rounding up not allowed) prior to the Proposal Due Date and documents it on SBOP Form 3, the Proposer shall be deemed to have met the SBE Goal if it provides SBOP Form 4 Letters of Intent for the remaining 25% of the SBE Goal within three (3) Business Days after the City requests the Proposer's Good Faith Efforts Compliance Form (SBOP Form 5).*

Proposer Name:		Proposal Due Date:	
Project Name:			
Project Number:		Established SBE Goal:	

List below the additional SBE commitments that you intend to use on this contract, committed after the Proposal Due Date.

SBE Name	Description of work / materials ¹	NIGP Commodity Code	VMS #	Total Projected Utilization (\$)

¹ Bid shopping is prohibited. Do not list scopes of work and NIGP codes on this Form 3-A that have already been listed on SBOP Form 3, unless the work is associated with an SBE already listed on SBOP Form 3, or if you document a reason, other than price, for bringing an additional SBE to perform the same scope as an SBE you have already identified.

Form 3-A SBE Utilization \$ _____

Initial Form 3 SBE Utilization \$ _____

Cumulative SBE Utilization (Form 3 & Form 3-A) \$ _____

Total Proposal Amount (including Contingency) \$ _____

Percent SBE Utilization (Cumulative SBE Utilization *divided by* Total Proposal Amount) _____ %

Signature

Your signature below indicates that the undersigned Company certifies and agrees that:

(a) It has complied with all provisions of the SBO Program; and (b) Failure to properly document such compliance in the manner and within the time periods established by the SBO Program will entitle the City to reject your Bid/Proposal and recover damages.

 Signature of Authorized Official Printed Name Title Submittal Date