



MECKLENBURG COUNTY

PROPERTY ASSESSMENT AND LAND RECORDS MANAGEMENT

CHANGE OF ADDRESS NOTICE

(PLEASE TYPE OR PRINT)

You may type on this form and fax to 704-336-7333 or mail to the address below.

Property assessment information and tax bills are mailed to the address contained in the Assessment records. It is the owner's responsibility to notify the Assessor when the mailing address of real or personal property, or physical location of personal property has changed. For **Registered Motor Vehicle** address changes, please contact the **Department of Motor Vehicles** by phone at **919.715.7000**, or on the web at: <http://www.ncdot.org/dmv/forms/>.

Please use this form to report any change of address. If you have questions regarding this form, please call **704.336.6357** for assistance with **Real Property** or **Land Records** changes; **704.336.6394** for **Individual Personal Property** changes; or **704.336.6382** for **Business Personal Property** changes.

Real Property Parcel ID Number or Personal Property/Business Personal Property

ID: _____

Property Location: _____

Street Address

City

Owner: _____

Last Name

First Name

Middle

Person Requesting Change: _____

Last Name

First Name

Middle

Signature of Person Requesting Change *Date* *Daytime Telephone*

Old Mailing Address or Physical Location (Circle one or both):

Street Address or P.O. Box *City* *State* *Zip Code*

New Mailing Address or Physical Location (Circle one or both):

Street Address or P.O. Box *City* *State* *Zip Code*

Effective Date of Address Change: _____

Month/Day/Year

Fax Completed Form to: 704.336.7333

OR

Mail completed form to: Mecklenburg County GIS
Land Records Division
700 N Tryon Street
Charlotte, NC 28202